



# Voluntary Enrollment & Associated Services

## A Full-Service Benefits Administration Solution with Integrated Voluntary Plan Enrollment

The screenshot shows a web-based interface for enrolling in an accident insurance plan. On the left is a navigation menu with categories like 'welcome', 'security', 'employee information', and 'manage your information'. The main content area is titled 'accident insurance plan' and includes a description of the plan, a link for more information, and a table of plan options with associated costs.

| plan options                    | coverage and per pay period cost        |                              |                              |                               |
|---------------------------------|---|------------------------------|------------------------------|-------------------------------|
|                                 | associate only                          | associate plus spouse        | associate plus child(ren)    | associate plus family         |
| accident insurance plan         | <input type="radio"/> \$4.04            | <input type="radio"/> \$6.34 | <input type="radio"/> \$7.60 | <input type="radio"/> \$9.90  |
| accident insurance plan optimal | <input type="radio"/> \$5.06            | <input type="radio"/> \$7.36 | <input type="radio"/> \$8.62 | <input type="radio"/> \$10.92 |
| waive coverage                  | <input checked="" type="radio"/> \$0.00 |                              |                              |                               |

A 'continue' button is located below the table.

Clients rely on employee benefit professionals like you to identify and deliver innovative solutions for reducing costs, increasing employee engagement, and ultimately, driving bottom-line results. You already know that trusting your clients' benefits administration needs to Workscope can help them to meet plan participation and cost reduction goals. But did you know that Workscope can play a critical role in automating and optimizing the voluntary benefits enrollment process too?

### Entrust All of Your Clients' Benefits Enrollment Needs to Workscope

For over a decade, Workscope has delivered world-class benefits administration capabilities to organizations of all sizes across a broad range of industries. At Workscope, we understand that achieving your corporate enrollment and plan participation goals depends largely on your employees' experience during the benefit selection process. That's why our Outsourced Benefits Administration (OBA) solution takes an employee-centric approach to benefits enrollment and support.

At the core of our outsourced benefits administration offering is our award-winning online enrollment and eligibility (E&E) application. Designed from the ground up to deliver an intuitive and highly interactive user experience, Workscope's web-based E&E application speeds and simplifies the health and welfare benefits enrollment process while accommodating even the most complex client-specific business rules. And for optimal convenience, Workscope can extend this enrollment process to include any voluntary benefits you may offer to your clients and their employees.

### Leverage a Single Process for Complete Benefit Plan Enrollment

Workscope's flexible benefits administration solution eliminates the need to have a web-based process for health and welfare benefits enrollment and a separate online or paper-based process for voluntary enrollment. With our solution, your clients can provide employees with a single, integrated online experience for enrolling in all the benefit plans you make available — even if you typically accept enrollments in voluntary plans face-to-face. With extensive experience connecting existing HRIS infrastructure with third-party providers (including enrollment firms, carriers, etc.), Workscope can establish the back-end processes needed to send your clients' enrollment information directly to voluntary benefit carriers.

Another unique component of Workscope's solution is our full-service 24x7 on-shore HR Service Center, which provides your clients' employees with phone-based access to accurate information regarding benefits-related events, transactions, and other HR issues. In addition to providing employees with guidance and support, the service center can handle voluntary plan enrollment over the phone. So even if you have clients with employees who lack computer access or feel uncomfortable with online enrollment, Workscope's benefits administration solution can still address their complete benefits enrollment needs.

### Discover the Benefits of Using Workscope for Voluntary Plan Enrollment:

- **One-stop shopping**

With Workscope, you can provide clients with a single, seamless, holistic approach for all of their enrollment needs — for health and welfare benefit programs as well as any other voluntary benefit plans. With this approach, you can deliver solid voluntary enrollment processes stemming from our experience in delivering world class services for core health & welfare benefits administration.

- **Higher voluntary plan participation**

When employees can review voluntary plans within the same process and environment used for their health and welfare benefit enrollment, they're more likely to participate in voluntary plans you make available. And the more employees who enroll in voluntary plans, the higher the commissions you earn.

- **Knowledgeable, responsive phone support**

Workscope's HR Service Center specialists are available 24x7 to take enrollment information and respond to employee questions over the phone. If needed, they can even connect employees with the appropriate support center representative at the voluntary benefit provider to obtain the specific information they need.

- **A key point of differentiation**

Workscope's integrated approach enables you to provide clients with a world-class benefits administration environment for employee enrollment in both health and welfare benefit programs and voluntary benefit plans. You'll appreciate how Workscope's full-service solution helps differentiate your offerings from those of your competitors. Clients and their employees will value the simplicity and convenience of using a single, integrated process for enrolling in all types of benefit plans.

## Interested?

For more information about Workscope and how we can help you improve clients' benefits administration processes — during annual enrollment and throughout the year — visit us online at [www.workscope.com](http://www.workscope.com) or contact Amy Osterhagen at [amy.osterhagen@workscape.com](mailto:amy.osterhagen@workscape.com).

## About Workscope

For over a decade, Workscope has been a leading provider of business-critical HR solutions that enable hundreds of organizations to manage their two largest workforce expenditures: employee benefits and performance-driven compensation. Unlike other solution providers, Workscope takes an employee-centric approach to HR, transforming transactional activities into strategic business processes that drive achievement of key performance and cost-reduction goals. Workscope is the only solution provider that addresses talent management and outsourced benefits administration activities via a single, unified and secure environment. The results? Employees can make well-informed and cost-effective healthcare benefit selections. Managers can align employee goals with corporate priorities. And executives can better contain costs and encourage organizational behaviors that positively impact corporate performance.

